

ATM Sustainability Questionnaire

(as of 23 February 2024)

Dear business partner,

As part of our efforts to promote sustainability and social responsibility throughout our supply chain, we ask you to participate in our self-disclosure questionnaire. Your contribution will enable us to ensure that our business partners fulfil the same high environmental, social and ethical standards as we do in our company.

Responding to this questionnaire is of great importance to us as it provides us with insights into your sustainability practices and efforts. We appreciate your commitment to sustainability and look forward to working together to make a positive and responsible impact on our environment and community.

Please take the time to answer the questions carefully and completely. Your information will be kept confidential and will be used solely for the purpose of better understanding and advancing our shared sustainability goals.

Thank you in advance for your participation and co-operation.

Company:

Address:

Number of employees:

Business area:

The answer was given by

Name: Name:

Position / Department:

E-mail:

Telephone number:

Date:

A. Management

1. Does your company have an employee responsible for sustainability?

No

Yes

If yes, please fill in:

Name:

E-mail:

2. Does your company publish an independent Corporate Social Responsibility (CSR) report / sustainability report?

No

No, but we do publish:

Environmental report

CSR/sustainability report as part of the annual report

Other (please specify in more detail)

Yes (If yes, insert hyperlink to website or attach report)

3. Does your company organise training courses at this location to increase understanding of corporate social responsibility / sustainability?

No

Yes

B. Social sustainability

4. Does your company have a certified management system for social issues, e.g. SA 8000 or similar?

No

Yes Which one?

If yes, you can skip question 5.

5. Which of the following social issues are part of your company policy?

Respect for human rights

Prohibition of forced labour

No human trafficking

Prohibition of child labour (e.g. no work by children under the age of 13, etc.)

- Compliance with socially acceptable working conditions (e.g. statutory holiday entitlement, etc.)
- Remuneration that ensures a livelihood including social and cultural participation (e.g. minimum wage, etc.)
- Prohibition of discrimination (e.g. gender, race, ethnic origin, religion or belief, membership of a trade union or similar, disability, age, sexual identity, nationality, marital status, political inclination or other characteristics protected by local law).
protected characteristics)
- Ensuring equal opportunities and equal treatment
- Respect for positive and negative freedom of association
- Right to collective bargaining

6 Does your company have a certified management system for occupational health and safety, e.g. ISO 45001, SCC or similar?

- No
- Yes Which one?

If yes, you can skip question 7.

7 Does your company have an official health and safety policy that is based on national and international standards?

- No
- Yes

C. Compliance & business ethics

8 Does your company have a certified management system for compliance and business ethics?

- No
- Yes Which one?

If yes, you can skip questions 9 and 10.

9 Does your company have an official policy on business behaviour and compliance (corruption, extortion, bribery)?

- No
- Yes

10 Does your company have a formal policy on competition law?

- No
- Yes

D. Environmental sustainability

11 Does your company have a certified environmental management system, e.g. DIN ISO 14001 or similar?

- No
- Yes Which one?

If yes, you can skip question 12.

12 Does your company have an official environmental policy that includes a commitment to comply with all environmental legislation and to continuously improve your environmental performance?

- No
- Yes

12.1 Are the following areas covered by this policy or associated processes and procedures?

- Reduction of energy consumption
- Reduction of water consumption
- Reduction of air pollution
- Avoidance of waste
- Environmentally friendly handling of hazardous substances and chemicals

E. Supplier management

13 Does your company have a CSR/sustainability policy for suppliers?

- No
- Yes

13.1 What areas are covered by this policy?

- Respect for human rights
- Prohibition of forced labour
- No human trafficking

- Prohibition of child labour
- Compliance with socially acceptable working conditions
- Remuneration that enables a livelihood to be secured
- Prohibition of discrimination
- Ensuring equal opportunities and equal treatment
- Respect for positive and negative freedom of association
- Right to collective bargaining
- Anti-corruption and bribery
- Occupational health and safety
- Environmental protection

13.2 Which supplier category is affected by your CSR/sustainability policy?

Please tick all that apply:

- Direct procurement suppliers (suppliers for products/services in the core business)
- Indirect procurement suppliers (e.g. suppliers of office supplies)

14 Does your company communicate its CSR/sustainability policy for suppliers to its own suppliers?

- No
- Yes

F. Additional information

15 What other certifications does your company have?

- DIN ISO 9001
- IATF16949
- DIN ISO 50001
- DIN ISO 14001
- Please specify other:

16 Please use the text field below for additional information or feedback.

Thank you for completing our sustainability questionnaire.